

UO Cognos Reports for Research Administration

Note: any of the below reports can be scheduled to send automatically on a frequency of your choice, please see this link for instructions on how to schedule reports:

<https://service.uoregon.edu/TDClient/2030/Portal/KB/ArticleDet?ID=40856>

1. UO Grants List

- a. Location: Finance --> Grant Reports --> UO Grants List
- b. Information Provided: A list of grants within an org (unit), includes grant number and PI name.
- c. How to run:
 - i. Find your responsible organization from the drop down and click “finish”

Principal Investigator: Select a Principal Investigator (PI)

or Organization: Select a Responsible Organization

[Report Help](#)

- ii. A report pulls up and includes grants that have ended.

Grant	Title	Responsible Org	Responsible Org Description	PI ID	Principal Investigator	Sponsor	Project Start Date	Project End Date	Status	Sponsor Award Number	Termination Date
2001G0	Collaborative Research: Crustal Magma Plumbing of the Santorini Volcanic System	223470	CAS Earth Sciences Operations	950416090		National Science Foundation	4/1/15	9/30/20	F	1459794-OCE AMEND 4	
2001S0	Volatile Clues to the Initial Controls on Large Explosive Volcanic Eruptions	223470	CAS Earth Sciences Operations	950415420		National Science Foundation	7/1/15	6/30/20	F	1524824-EAR	
2001U0	Formation of Magmatic-hydrothermal Veins: Interpreting Quartz Textures and Vein Mineral Assemblages in the Butte, Montana Porphyry Copper System	223470	CAS Earth Sciences Operations	950415424		National Science Foundation	6/15/15	5/31/20	F	1524665-EAR AMEND 2	
2002H0	EarthCube IA: Collaborative Proposal: Building Interoperable Cyberinfrastructure (CI) at the Interface between Paleogeoinformatics and Bioinformatics	223470	CAS Earth Sciences Operations	951011885		National Science Foundation	9/1/15	8/31/19	F	1541015-ICER	
2002N0	Collaborative Research: Impact of Subglacial Discharge on Turbulent Plume Dynamics and Submarine Melting	223470	CAS Earth Sciences Operations	951268516		National Science Foundation	9/1/15	8/31/19	F	1504521-PLR AMEND 1	
2003F0	Collaborative Research: Reconstructing the Origins of the Colorado River: An Integrative Study of the Miocene-Pliocene Eocene Formation	223470	CAS Earth Sciences Operations	950415419		National Science Foundation	2/15/16	1/31/20	F	1548006-EAR	
2003T0	Collaborative Research: The Impact of Oceanic Forcing on the Melting of West Antarctic Peninsula Glaciers	223470	CAS Earth Sciences Operations	950787757		National Science Foundation	6/15/16	5/31/21	F	1543012-OPP AMEND 1	
2003X0	Multi-scale Models of Thermo-mechanical Feedbacks on a Soft, Wet Bed	223470	CAS Earth Sciences Operations	950481469		National Science Foundation	7/1/16	6/30/20	F	1603907-PLR	

- iii. Click Excel in top right

[Excel](#)

Sponsor	Project Start Date	Project End Date	Status	Sponsor Award Number
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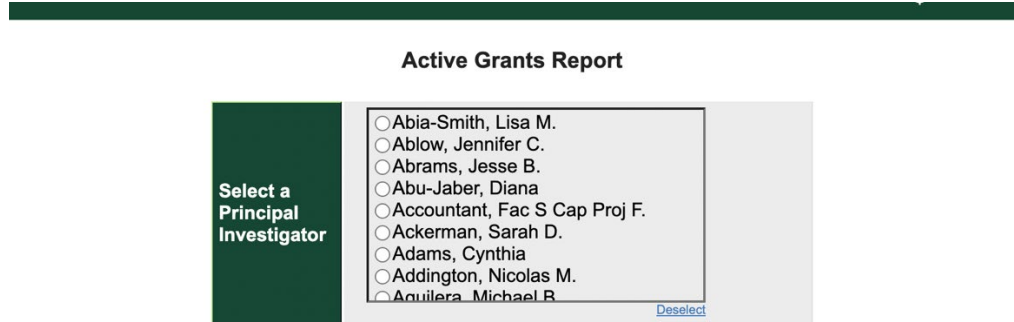
- d. This will generate a report in Excel which will provide you with a list of the grants with active end dates.
- e. Note: if a grant is being extended but has not processed in Banner yet, the updated end date will not be reflected in the report.

2. Active Grant Report for PIs

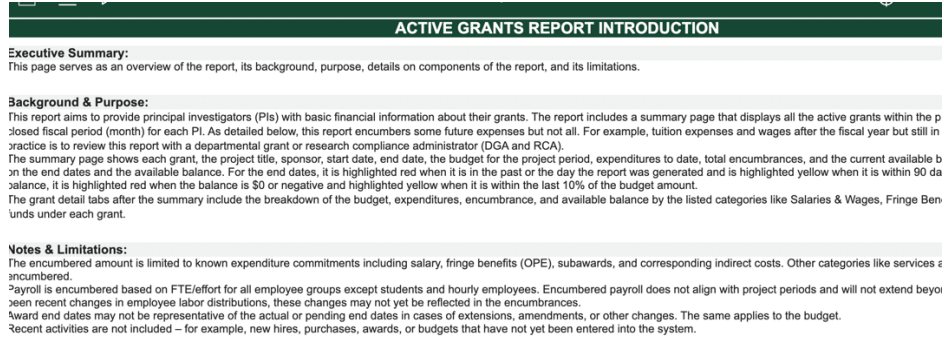
- a. Location: Team content/User Acceptance Testing/Grants/Grant Reports
- b. Information Provided:

- i. A list of a PI's awards, active and finished, with the grant numbers, budgets, spending and balances.
 - ii. Also includes the individual grant report – Grant Budget Status
- c. How to run:

- i. Find your PI's name and then click "finish"



- ii. The first page you see is the introduction summary, explaining that the report will not be comprehensive of all expense projections.



- iii. Click "page down" and the PI summary page will populate.

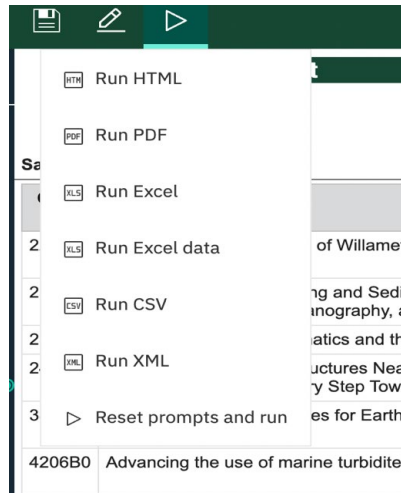
Active Grants Report 

Grant	Project	Sponsor	Start Date	End Date	Budget	Expenditures	Encumbrance	Available Balance
2252L0	Understanding the Effects of Willamette Valley Sedimentary Structure on Shaking	U.S. Department of Interior	3/15/23	3/14/24	-	-	-	-
231310	Seismic Generated Shaking and Sediment Mobilization: Collaborative Research with University of Oregon, Scripps Institution of Oceanography, and Oregon State University	U.S. Department of Interior	1/1/22	12/31/23	38,031.00	23,710.64	10,529.99	3,790.37
237740	Three-Dimensional Kinematics and the Crustal Deformation of Tsunami Earthquakes	NASA - Science	3/1/21	4/5/24	305,628.00	232,349.40	41,752.14	31,526.46
2415X0	Task #1: Imaging Fault Structures Near the Imperial Fault in the All American Canal--Task #2: Improved CVM Upper Mantle: A Necessary Step Towards Absolute Crustal Stress Estimates in Southern California	National Science Foundation	2/1/18	4/30/23	115,000.00	111,458.03	1,101.06	2,440.91
3859A0	Validating synthetic ruptures for Earthquake Early Warning	Ocean Networks Canada	2/10/22	12/31/22	29,349.00	2,090.47	8,215.80	19,042.73
4206B0	Advancing the use of marine turbidite records in understanding subduction zone behavior and seismic hazard	Seismological Society of America	12/2/22	12/1/23	5,000.00	3,133.74	-	1,866.26
Total					493,008.00	372,742.28	61,598.99	58,666.73
Overall - Total					493,008.00	372,742.28	61,598.99	58,666.73

- iv. Click "page down" and then the grant budget status will populate for each award in the summary page.

d. Tips:

- i. You can run this into PDF or Excel in the beginning, by clicking the "play" button



3. Grant Transaction Certification report

- a. Location: Finance --> Grant Reports --> Grant Transaction Certification
- b. Information provided:
 - i. Detailed transaction of spending, either to date or based on a selected time period.
 - ii. Looks like FZITRND but cleaner
- c. How to run:
 - i. Select the fiscal year and period, or provide the beginning and end dates

Fiscal Year:	<input type="text" value="Select a Fiscal Year"/>
Fiscal Period:	<input type="text" value="Select a Fiscal Period"/>
OR	
Begin Transaction Date:	<input type="text"/> <input type="text"/> mm/dd/yy
End Transaction Date:	<input type="text"/> <input type="text"/> mm/dd/yy

- ii. Choose if you want to include labor.

Transactions:	<input checked="" type="radio"/> Services and Supplies <input type="radio"/> Labor and Services and Supplies
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- iii. Input the grant number or index number.
- iv. If you use the grant number, click “insert” to move it to the right column.

- v. If you use the index, clicking “reprompt” will populate the FOAPAL. C

- d. Click “Finish”
- e. How it looks:

Grant Transaction Certification



Transaction Dates: 08/01/22 - 08/31/22
Fiscal Period:

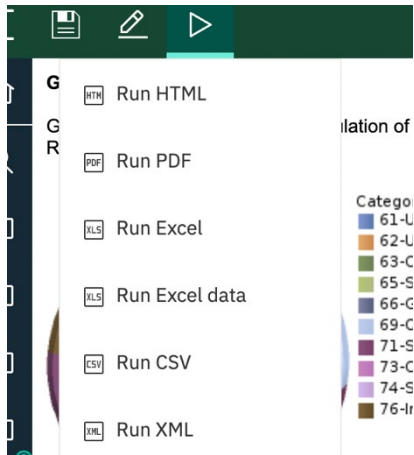
Index: 281741 ED IES ROOTS 625 CLARKE TURTURA
 Organization: 632625 Ed CTL Research Grants
 Fund: 281741 ED IES ROOTS 625 CLARKE TURTURA
 Program: 15001 Individual or Project Rsch
 Activity: YCLARB

Account	Account Description	Date	Document	Description	Amount
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038760	(45.80)
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038779	(45.80)
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038788	(21.46)
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038797	(45.80)
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038804	(45.80)
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038813	(45.81)
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038822	(45.81)
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038831	(45.80)
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038840	(45.81)
22505	Express Mail	31-Aug-2022	ZF038261	8/16 UPS 1Z9457690300038859	(45.77)
22505	Express Mail	31-Aug-2022	ZF038261	8/18 UPS 1Z9457694200038884	(60.32)

- f. Tips for use:
 - i. Can be sent out automatically – monthly is recommended.
 - ii. Can be used to get PI approval of monthly transactions
 - iii. Typically, people like to exclude labor to keep it cleaner and use effort reporting to have PIs review and approve those working on their grants.

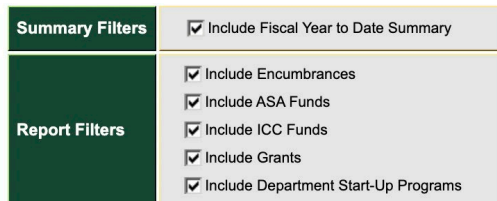
4. Report Name: Grant Budget Status

- a. Location: Finance --> Grant Reports --> Grant budget Status
- b. Information Provided: Grant budget, spending, and current available balance.
- c. How to run:
 - i. Type in the grant number (ends in zero)
 - ii. Click “finish”
- d. How it looks:
 - i. The top has pie charts with budget and spending



5. **Report Name: Faculty Spending**

- a. Location: Finance --> Grant Reports --> Faculty Spending
- b. Information Provided
 - i. List of PI's grants
 - ii. Shows burn rate
 - iii. Can also show non-grants
- c. How to run:
 - i. Select the Fiscal Year
 - ii.



- iii.
- d. How it looks:
 - i. Sponsored funds will be placed at the top

Grant Funds Summary - Inception to Date

Grant ID	Grant	Start Date	End Date	Budget	Budget Committed	ITD Activity
241450	U PITTSBURGH NIH 422 ALLEN	8/1/17	4/30/22	138,433	(26,142.94)	(143,106.44)
2420A0	RFMH NIH 1022 ALLEN	12/1/19	10/31/22	231,302	(67,037.42)	(187,536.04)
2420L0	RFMH NIH 620 ALLEN	7/1/19	6/30/20	40,307	0.00	(40,305.19)
2426K0	U PITTSBURGH NIH 526 ALLEN	6/1/21	5/31/26	73,162	(83,510.95)	(46,896.60)
281450	NIH U01 MAPS 723 ALLEN	9/1/18	7/31/23	3,554,072	(43,440.49)	(2,631,500.75)
290450	UC SAN DIEGO NIH 420 ALLEN	3/1/19	4/14/20	10,002	0.00	(10,002.00)
4134J0	GOOGLE VICO FP 323 ALLEN	3/9/21	3/8/23	380,500	(81,425.79)	(210,710.95)
4409G0	SRCD JACOBS FDN 421 ALLEN	10/25/18	4/30/21	21,000	0.00	(16,340.88)
Total				4,448,778	(301,557.59)	(3,286,398.85)

Other Funds Summary - Fiscal Year to Date

Fund	Fund Description	Program	Program Description	Index	Index Description	Budget	Bu
ii. Other funds will be following the sponsored funds.							
4409G0	SRCD JACOBS FDN 421 ALLEN	10/25/18	4/30/21	21,000	0.00	(16,340.88)	
Total				4,448,778	(301,557.59)	(3,286,398.85)	

Other Funds Summary - Fiscal Year to Date

Fund	Fund Description	Program	Program Description	Index	Index Description	Budget	Budget Committed	YTD Activity	Balance
001100	General Fund - Tuition and Fees	OASA	ASA Academic Support			4,838	0.00	0.00	4,838.00
001100	General Fund - Tuition and Fees	OCUP06	CAS Dept Rsch Start-Up 06			(249)	0.00	0.00	(249.00)
001100	General Fund - Tuition and Fees	OFACR	Faculty Research			(5,330)	0.00	0.00	(5,330.00)
001700	ICC Credits	OCUP06	CAS Dept Rsch Start-Up 06			30	0.00	10.00	40.00

- e. Tips for use:
 - i. It does not provide available balance – don't let the activity with () make you think it's overspent.
 - ii.

6. Report Name: Grants and Projects

- a. Location: Finance --> Grant Reports --> Grants and Projects
- b. Information provided:
 - i. Your ORG's list of all grants and projects
- c. How to run:
 - i. Select the Level 5 ORG
- d. How it looks:

Grants and Projects

Organization 631200 Rsch Institute of Neuroscience

PI	Burn Rate / Grant	Title	Start Date	End Date	Budget	Activity	Encumbrances	Balance	% Remaining
	217700	The role of astrocyte-neuron signaling in closing a critical period required for motor circuit structure, function, and behavior	15-Apr-2021	31-Mar-2023	361,260.00	207,254.90	0.00	154,005.10	43%
	423220	Contributions of Astrocyte Function and Dysfunction to ALS: The ALS Association Milton Safenowitz Postdoctoral Fellowship Program	1-Sep-2018	30-Nov-2020	100,000.00	106,105.00	0.00	-6,105.00	-6%
	423880	HMI OCCUPANCY CHARGE	1-Dec-1989		0.00	953,207.39	309.60	-1,088,118.87	-
	214400	IND-NRSA: Transparent Graphene Electrode Arrays for Simultaneous Electrical and Optical Investigation of Computations in the Olfactory Bulb	1-Jan-2019	30-Jun-2022	239,122.00	239,122.00	0.00	0.00	-
	214410	Microbial modulation of forebrain development and social behavior	8-Feb-2019	31-Jul-2019	29,747.00	28,791.72	0.00	955.28	3%
	444420	Microbial Modulation of Forebrain Development and Social Behavior - LSRF Fellowship	1-Aug-2019	31-Jul-2022	186,000.00	179,144.74	0.00	6,855.26	4%
	214270	IND-NRSA: In vivo Analysis of Astrocyte-neuron Dynamics in Circuit Formation, Function, and Maintenance	1-Sep-2016	28-Feb-2019	93,982.00	121,121.65	0.00	-27,139.65	-29%

e. Tips for Use

- i. Depending on how large your ORG is, it can take some time. Email it to yourself.